## PERSONAL INFORMATION

# Mohammad I. A. Abuhamdieh

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🌐 http://library.ppu.edu/en/staff/mohammad-abuhamdieh.

Sex Male | Date of birth 1982 | Place of birth: Jerusalem Nationality Palestinian.

## EDUCATION

### Master degree in Business Administration (MBA)

General standing: Very Good.
General average: 88.60%.

Hebron University, Hebron-Palestine.

**Thesis Title**: "Causes of Delay in Construction Projects in Hebron Municipality".

2015

- **Principal subjects covered or skills:**
  - Project Management, IT Management, Human Resources Management, Strategic Management, Marketing Management, TQM, Managerial Accounting.

### Bachelor degree in Information Technology (IT).

General standing: Excellent.
General average: 85.20%.

Palestine Polytechnic University (PPU), Hebron, Palestine.

2006   **Graduation Project:** E-Portal for "Ministry Of Prisoners And Ex -Prisoners Affairs".

- **Principal subjects covered or skills:**
  - Programming, Economics, Management, Marketing, Accounting, Management Information System, Programming, Computer networks, Multimedia**.**

## WORK EXPERIENCE

**Palestine Polytechnic University Library, Hebron, Palestine.**

Digital Library Manager (2011-currently).

- **Main activities and responsibilities:**
  - Organizing and presenting workshops about using e-databases, open access resources, and about using electronic library services for PPU students, staff, researchers and our librarians.
  - Helping our students, researchers in their researches by providing them the e-books, articles, e-journals.
  - Administrating, creating, updating, managing e-services at PPU Library such as (e-databases, open access, EZproxy portal, students and staff portal, theses, the content of Library website) for meeting e-library current and anticipated needs.
- Administrating the PPU DSpace system.
- Coordinating with the e-databases companies.
- Setting up the yearly e-library strategies and goals.
- Preparing the activity reports for e-library during the academic semester and editing comprehensive annual activity reports of the library.

(2007-currently)

IT Officer (2007-2011).

- **Main activities and responsibilities:**
  - Programmed (ASP.net, VB.net), designed, managed PPU library website.
  - Created, managed, e-databases portal (EZproxy).
  - Managed and Programmed Library Software Databases (SQLServer, MySQL, Access)
  - Fixed hardware/software library server and library network problems.
  - Helped students, researchers in their researches by providing them the e-books, articles.
  - Coordinated with the companies of e-databases and PPU library.

EIFL Open Access Coordinator for PALICO( Volunteer work )

Palestinian Library and Information Consortium (PALICO), Palestine.

- **Main activities and responsibilities:**

(2014- currently)

  - Coordinating of EIFL webinars for helping Palestinians librarians, students and researchers to use open access resources.
  - Working as EIFL Open Access project manager in Palestine.
  - Presenting workshops about open access resources to encourage using open access for students,

researchers and librarians.

Teacher

**(2006-2007)**    Al-Hussein Bin Ali Secondary School, Hebron, Palestine**.**
- **Main activity:** Teaching information technology for the students**.**

## PERSONAL SKILLS

**Mother tongue(s)**    **Arabic language**

**Other language(s)**

| UNDERSTANDING | | SPEAKING | | WRITING |
|---|---|---|---|---|
| Listening | Reading | Spoken interaction | Spoken production | |
| B1 | B2 | B1 | B1 | B2 |

**English**

(*) The instruction language of my education (Master، Bachelor) was the English language.

(*) Levels: A1/2: Basic user -B1/2: Independent user -C1/2 Proficient user
Common European Framework of Reference for Languages

**Organisational / managerial skills**

- **Analytical Skills** gained through analyzing the internal and external environment of PPU library to meet digital library needs.
- **Team management skills** and the ability to work collaboratively gained through working in the open access project in Palestine, and working with diverse groups in PPU University to achieve the goals of PPU library.
- **Project Management skills** gained through working on my thesis and by writing a proposal for open access project, and by taking a Certificate in Writing a Project Proposal from PPU University.
- **Coordination & Communication skills** gained through working as PPU E-Databases Coordinator and EIFL Open Access Coordinator for PALICO.
- **Presentation skills** gained through giving the students, researchers, librarians presentations and workshops in how using open access resources and e-resources.
- **Good Teaching skills** gained through teaching information technology for high school students.

**Researching Skills**

- **Strong knowledge** with finding electronic resources (such as: articles, books..etc.) gained through writing my thesis and helping students and researchers to find e-resources for their researches.
- **Good knowledge** with statistical analysis software (such as: SPSS, Excel) gained through analyzing data of my thesis.
- **Good knowledge** of Applying qualitative and quantitative methods gained through creating and analyzing case studies and making interviews, questionnaire for achieving my goals of my thesis.
- **Strong knowledge** with citation management tools (such as: EndNote, Mendeley) gained through working on my thesis and helping the researchers.

**Information Technology & Computer skills**

- **Strong knowledge with Database management** gained through managing electronic library system (such as Access and SQL databases).
- **Strong knowledge with Web programming and design tools** gained through designing, programming and developing the PPU library website (such as VB.net, ASP language).
- **Strong knowledge with Electronic resource management** gained through managing and updating the library website and EZproxy of PPU e-databases Portal.
- **Strong knowledge with using the internet** gained through working in helping students and staff to find the free e-resources for their researches.
- **Strong knowledge with Systems Management** gained through managing the PPU library system.
- **Technical skills** gained through working to Fixed hardware/software library server problems.
- **Strong knowledge** with ASP.net programming and website design.
- **Strong knowledge** with Microsoft Office™ tools (Microsoft Office; Word, PowerPoint, Excel, FrontPage, access, Visio).
- **Strong knowledge** with security of Websites, Computers, networks.
- **Good knowledge** with server windows (such as server win 2003, 2012).
- **Good knowledge** with graphic design applications (adobe Photoshop FrontPage).

**Driving licence**    - B

**ADDITIONAL INFORMATION**

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| Projects | ▪ **Open Access Project in Palestine** (Project manager, writing the proposal , organizing workshops) — 06th Dec 2015 - 09th Dec 2015 |
| | ▪ **E-Portal for "Ministry of Prisoners and Ex -Prisoners Affairs"** (Graduation Project). — Jan 2006 – May 2006 |

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| | ▪ **Certificate in Research Output Management**, ROMOR Project- Al-Quds Open University-Palestine. — 15th -16th Jan 2018 |
| | ▪ **Project Management Training & Certification** (PMTC), Ministry of External Affairs, Government of India under ITEC Program, NIESBUD, Noida, India. — 29th August – 14th October 2016 |
| | ▪ **Participated in** the 5th International Conference on "Emerging Information and Communication Technologies", IMS, Noida, India. — 16th – 17th Sept 2016 |
| | ▪ **Participated in** the 2nd Global Literary Festival, Film City, Marwa Studios, Noida, India. — 22th – 24th Sept 2016 |
| | ▪ **Certificate in First Aid, CPR & AED,** PPU, Palestine. — 9th March – 14th July 2016 |
| | ▪ **Training course** on restoration and conservation of documents –ANRI-Jakarta, Indonesia. — 28th October- 8th November 2009. |
| | ▪ **Certificate** in Time Management, PPU, Palestine. — 23th May -31th May 2009. |
| | ▪ **Certificate** in Open Access Maximizing Research Impact-Birzeit University Library, Palestine. — 25th May -26th May 2009. |
| Certificates | ▪ **Attendance certificate** in an insider's guide to get published in research journals-Emerald Group Publishing- Birzeit University Library, Palestine. — 6th May 2009. |
| | ▪ **Certificate** in Preparation of Budgets, PPU, Palestine. — 25th April– 03th May 2009. |
| | ▪ **Certificate** in Writing and Management Proposals of Projects, PPU, Palestine. — 15th May- 10th June 2008. |

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| Acknowledgments (Helping the researcher) | ▪ Bouafia, H., Hiadsi, S., Abidri, B., Akriche, A., Ghalouci, L., & Sahli, B. (2013). Structural, elastic, electronic and thermodynamic properties of KTaO3 and NaTaO3: Ab initio investigations. Computational Materials Science, 75(0), 1-8. |
| | ▪ Bouafia, H., Sahli, B., Hiadsi, S., Abidri, B., Rached, D., Akriche, A., & Mesli, M. N. (2015). Theoretical investigation of structural, elastic, electronic, and thermal properties of KCaF3, K0.5Na0.5CaF3 and NaCaF3 Perovskites. Superlattices and Microstructures, 82(0). |
| | ▪ Bouafia, H., Sahli, B., Hiadsi, S., Abidri, B., Rached, D., & Amrani, B. (2012). Study of structural, elastic, electronic and thermodynamic properties of NaAlO3-perovskite. Physica B: Condensed Matter, 407(12), 2154-2159. |
| | ▪ BOUGUETAIA, T., ABIDRI, B., BENBAHI, B., RACHED, D., HIADSI, S., & RABAH, M. (2012). STRUCTURAL PHASE TRANSITION, ELASTIC AND ELECTRONIC PROPERTIES OF CuXSe2(X = In, Ga) CHALCOPYRITE. Surface Review and Letters, 19(02), 1250021. |